

**Community Building Community** 

Position: Community Care Worker

Classification: Social Community Home Care and Disability Services (SCHCADS)

NSW Award (Home Care Employees)

Hours: Casual

**Responsible to:** Community Care Coordinator

This will be a rewarding role for a friendly and energetic person who can make a real difference to the lives of frail aged residents in the Inner West and South West Sydney.

Canterbury City Community Centre is a values-driven, medium sized not for profit organisation with a 50 year history. It offers flexible and responsive support to staff and volunteers. The organisation receives State and Federal funding to run a range of services and programs, has a direct connection to the community and is based in Lakemba.

# **Reporting & Organisational Context**

Community Care workers are responsible to the Community Care Coordinator.

### **Position Objective**

To support consumers of the Home Care Packages Program to remain living in the own homes in a way that maintains their dignity and promotes their independence

To ensure that individual goals and plans are met through delivering a Consumer Directed Care service which promotes reablement.

### Knowledge, Skills and Experience

#### **Essential Criteria:**

- Certificate III in Aged Care or Certificate III in Individual Support (which includes specialisation units in Ageing or Home and Community care).
- Appreciation and enjoyment in working with older people.
- Patient, supportive and non-judgemental.
- Good time management skills.
- Punctual, reliable and committed to delivering high quality services.
- Current driver's licence, safe driving record and access to a comprehensively insured motor vehicle.
- First Aid Certificate or willingness to obtain.
- Basic computer skills.

- Capacity to communicate electronically including mobile phone and email.
- Flexibility to work varied shifts.
- Reasonable level of fitness to undertake work of a physical nature.

#### **Desirable Criteria:**

- Cross cultural skills and ability to understand and deliver services to special needs groups
- Community language
- Experience and understanding of the needs of people with dementia

## **Principle Duties**

#### **Job Demands**

Physical capabilities are required to meet the demands of the job and tasks undertaken. The job may require the manual handling of people and undertaking tasks that require a minimum level of fitness. The physical capabilities include, but are not limited by: -

- Bending
- Kneeling
- Squatting
- Occasional awkward postures
- Exerting force through scrubbing, vacuuming and other cleaning tasks

### **Principle Tasks**

- Ability to plan ahead and around variables.
- Assisting Consumers with domestic tasks such as laundry, ironing, vacuuming, dusting, mopping, sweeping, changing bed linen, cleaning kitchen and bathroom surfaces, including baths, showers, and toilets.
- Assisting Consumers with shopping, transport to medical appointments and social activities.
- Assisting with personal care, showering, dressing, and using the toilet.
- Assist with meal preparation and cooking.
- Prompting use of medication.
- Assist Consumers meet other goals as determined in their Care Plan.

### WH and S

To participate in providing a safe working environment for staff.

#### Other

- Commitment to the Charter of Rights and Responsibilities for Home Care Consumers
- Workers are reimbursed at the Award rate as they travel between clients
- All employees at Canterbury City Community Centre are required to successfully complete a criminal records check
- Adhere to the Centre's Code of Behaviour and Policies and Procedures as contained within the Centre's Policy & Procedure manual.

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CEO's Signature	Date	
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